

Mawson Lakes Preschool

Toileting Policy/Procedure



Learning to use the toilet is an important milestone for young children. It is a big step in learning to understand their body's signals and start being responsible for their own bodies. Each child is different. Some seem almost to train themselves when they are ready, while other children need some help. The most important thing is that your child is ready and that toilet training is done in a relaxed and patient way.

Parenting SA – Parent Easy Guide 10 Toilet Training 2015

At Mawson Lakes Preschool one of the skills we aim to teach children is independence and responsibility. Together with families we each play a role in educating and taking care of our children so they can become thriving and responsible young people. Children become confident and independent with toileting in their own time, and most children have achieved independence with toileting before starting preschool. However, some children may still be using nappies or pull-ups. Mawson Lakes Preschool promotes and facilitates the inclusion of all children and no child will be excluded from attending our preschool due to not yet developing their independence with toileting. This policy outlines our procedures to ensure the safety and wellbeing of children, and meet the toileting needs of individuals.

We ask parents/caregivers to

- Practice with their child and teach them how to manage the toileting routine including;
 - manipulating clothing – eg pulling pants up/down
 - how to wipe correctly
 - flushing the toilet
 - washing and drying hands
- Provide spare changes of clothes, including underwear or nappies/pull-ups in their child's bag each day
- Send their child to preschool in clothing they are able to independently take on or off (manages buttons, zips, belts etc)

If your child has any medical/developmental needs regarding toileting, parents/caregivers are asked to:

- Discuss any concerns with a member of the staff team to establish whether a Continence Care or Toileting Plan is needed. If a Continence Care plan is required, parents will need to see their medical practitioner to complete a Continence Care plan before their child begins preschool
- Provide the preschool with any medical/developmental reports/programs in relation to their child's toileting
- Provide the preschool with adequate supplies of nappies, pull-ups and/or any other aids that are used in supporting their child's toileting program
- Ensure your child arrives at preschool in a dry nappy/pull up

Preschool educators will support children's toileting needs by

- Being respectful of parenting practices in relation to toileting procedures for individual children
- Supporting children to use the toilet independently as documented in the Continence Care plan provided by the child's medical or allied health practitioner.
- Supporting children to use a range of strategies with parent/caregiver consent, including reminders, toilet timing and if negotiated, other strategies that are used in the home.
- Supporting children with re-dressing after using the bathroom

If a toileting accident occurs educators will:

- Encourage the child to get their clothes from their locker/bag (if there are no spare clothes available, the preschool will provide a change of clothes)
- Encourage the child to clean themselves and change their own clothing (where practical and depending on level of soiling, ability and confidence of the child)
- Put soiled clothing in a plastic bag and tie to seal (double bag if necessary)
- Tie bag of soiled clothing to child's bag and inform families via a note in their child's information pocket
- Record incident on toileting accident form
- Inform parents at pick up
- Respect the rights of the child by
 - Asking whether we can help them to change
 - Accepting the child's refusal of help from teachers in regard to cleaning and changing. If this occurs the family will be contacted to come into preschool to clean and change their child

At all times educators will be required to follow WHS guidelines in regards to the handling and disposal of contaminated materials (eg bodily fluids).

The preschool will ensure that all educators have access to PPE (personal protective equipment).

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References

ACECQA - Quality Area 2: Toileting and nappy changing principles and practices

[ACECQA - Effective toileting and nappy changing procedure](#)

National Quality Standard 1.1 (2011)

[Quality Area 1 – Educational program and practice | ACECQA](#)

National Quality Standard 2.1 (2011)

[Quality Area 2 – Children's health and safety | ACECQA](#)

National Quality Standard 5.1 and 5.2 (2011)

[Quality Area 5 – Relationships with children | ACECQA](#)

Parent Easy Guide 10 – Toilet Training

[Parenting SA - Toilet Training](#)